

IMPORT DC APPLICATION FORM AND AMENDMENT CHECKLIST (IMPDCAPP-1)

IMPORTANT NOTICE:

This checklist is to be applied in conjunction with sanction policies, local regulations and policies and procedures of BANK A.S. TURKEY.

We should – as far as possible - discourage any attempt by the Applicant to include, as an integral part of the Credit, copies of the underlying contract, proforma invoice and the like in line with UCP600 **Article 4(b)**.

Where possible, all pertinent services and performances called for in the credit should require separate certification for each one. These certificates should be called for in the list of documents required, and the Credit terms should be clear as to the content and issuer of the certificate(s) in line with UCP600 Art 14 and ISBP- Preliminary considerations.

- Ensure that each application has been signed by authorised signatories of the applicant as well as any material alterations.
- Ensure that the name and address of the applicant and beneficiary have been specified – in particular specifying of beneficiary's contact details such as fax, email, attention/contact person is important for speedy advice of the credit.
- Ensure tha all the necessary boxes relavent to the transaction in hand filled in.
- Ensure that there are no conflicting or nonsensical terms or conditions.
- Ensure that terms and conditions are all considered workable.
- Ensure that terms are both clear and complete.
- Ensure that terms affecting banks can be complied with.

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- Ensure that the class of goods covered is acceptable in terms of sanctions/AML/Fraud perspectives.
- Ensure that the final draft of the documentary credit has been signed by authorised signatories of the applicant

DC AMENDMENT ISSUANCE CHECKLIST (IMPDCAPP - 2)

- Ensure that any new amendments are stated clearly and unequivocally.
- Ensure that any changes to the the points in checklist IMPDCAPP – 1 are stated clearly and unequivocally.

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